

<b>Position applied for:</b>	Youth Worker
<b>Return completed form to:</b>	Claire Cooper – PA to the Vicar, Christ Church Centre, 3 High Oaks, St Albans, Hertfordshire. AL3 6DJ

## Employment history

<b>Most recent post:</b>	<b>Job title:</b>
<b>Employer:</b>	<b>Date started:</b>
<b>Salary and benefits:</b>	
<b>Major duties and responsibilities:</b>	

<b>Previous posts (please start with the most recent):</b>			
<b>Job title:</b>	<b>Employer:</b>	<b>Dates (from-to):</b>	<b>Salary:</b>

### **Education/training**

<b>Highest Qualification e.g. A level or equivalent or Diploma / higher Degree</b>	<b>Dates attended:</b>	<b>Qualifications (with date)/grade:</b>

### **Other relevant training, professional qualifications or work related skills:**

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### **Are you undertaking any course of study at present? (if so, please give details)**

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It is Christ Church's policy to verify the qualifications of all successful job applicants and you may be asked at a later stage in the recruitment process for your consent to checks being carried out.

**Supporting information**

**Please provide below a description of your journey of faith (use additional sheets if necessary):**

**Please provide below any experience you have gained that you consider relevant to this role (use additional sheets if necessary):**

**Please state below why you are interested in this role (use additional sheets if necessary):**

<b>Other details</b>		
What is the notice required in your present post?		
Is your present post your sole regular employment?	Yes	No
Are you a British subject or a national of any EU country?		
If not, do you have the right to work in the UK and a current work permit?		
If so, please state the expiry date of your right to work in the UK and/or your work permit.		
Do you have a full driving licence?	Yes	No
Do you have any current endorsements?	Yes	No
Do you have use of a car?	Yes	No
Where did you see the advertisement for the post?		
<b>Disabilities</b>		
<b>Do you require any special arrangements to be made for your interview/presentation on account of a disability?</b>	Yes	No
<p>If "yes", please give brief details of the effects of your disability on your day-to-day activities, and any other information that you feel would help us to accommodate your needs during your interview/presentation and thus meet our obligations under the Equality Act 2010:</p>		

## References

Please give the details of two referees who have known you for a minimum of two years. (One should be your current or most recent employer.) If your current employer is not your Church Leader, we will require a third reference from your Church Leader. References for shortlisted candidates will be taken up before interview unless you request otherwise.

1. Name:	2. Name:	3. Name:
Address:	Address:	Address:
Telephone number:	Telephone number:	Telephone number:
E Mail Address:	E Mail Address:	E Mail Address:
Occupation:	Occupation:	Occupation:
Time known:	Time Known:	Time known:
May references be taken up before interview?	May references be taken up before interview?	May references be taken up before interview?
YES/NO	YES/NO	YES/NO

**Convictions**

Have you ever been convicted of a criminal offence? If so please give details of any unspent convictions. As this post is one covered by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 both spent and unspent convictions must be declared [protected cautions and protected convictions need not be declared].

**Data protection**

Information from this application may be processed for purposes registered by the Employer under the Data Protection Act 1998. Individuals have, on written request [on payment of a fee] the right of access to personal data held about them.

I hereby give my consent to Christ Church St Albans processing the data supplied in this application form for the purpose of recruitment and selection.

**Declaration**

I declare that the information given in this application is to the best of my knowledge complete and correct.

Applicant's signature

Note: Any false, incomplete or misleading statements may lead to dismissal.

**Personal details**

<b>Surname:</b>	
<b>Forenames:</b>	
<b>Current address:</b>	
<b>Day time telephone:</b>	
<b>Evening telephone:</b>	
<b>Mobile number:</b>	
<b>E Mail address:</b>	